

El Sobrante Municipal Advisory Council

Mailing address: **3769-B San Pablo Dam Road, ES, 94803** We meet on: **2nd Wednesday** of the Month at **7:00 P.M.** Location: **El Sobrante Library Meeting Room** San Pablo Dam Road, **El Sobrante**

The **ESMAC** is an advisory body to the Board of Supervisors

Chair: Barbara Pendergrass **Vice Chair:** Tom Owens **Secretary:** Robin Tanner
Members at-large: Jim Hermann, Andrew Chahrour, Brandy Faulkner, Ylan Hunt - two vacant alternate positions

The El Sobrante Municipal Advisory Council (ESMAC) or subcommittees of ESMAC will provide reasonable accommodation for persons with disabilities planning to attend ESMAC meetings or ESMAC subcommittee meetings. Please contact the ESMAC Chair Barbara Pendergrass at least 24 hours before the meeting at 510-223-6091 or rpender970@aol.com

Printed agendas are available for review at the El Sobrante Library and at the Sheriff's Annex office.
Electronic copies are available for download at: www.cocobos.org/gioia/elsobrantemac

AGENDA for Wednesday, September 13, 2017 7:00 PM

Pledge of Allegiance

Call to Order/Welcome/Roll Call

Approval of Minutes- Minutes for August 9, 2017

Treasurer's Report- James Lyons, District Coordinator, Office of Supervisor John Gioia

Introduction of Speakers/Guests/Topics

P.1 Presentation by Sheriff's Office, Bay Station Commander, Lt. Trish England

Questions – limit 2 minutes per speaker

P.2 Presentation by Officer Jason Joiner, California Highway Patrol

Questions – limit 2 minutes per speaker

P.3 Presentation by Contra Costa County Fire Battalion Chief, Charles Thomas

Questions – limit 2 minutes per speaker

P.4 Presentation by James Lyons, District Coordinator for Supervisor John Gioia, monthly report

Questions – limit 2 minutes per speaker

P.5 Presentation by Jaime Jenett, Continuum of Care Planning and Policy Manager :
Health, Housing and Homeless Services Division – Contra Costa Services
Questions – limit 2 minutes per speaker

Public Comment - for items not on the agenda
Questions – limit 2 minutes per speaker

Discussions Items – The Council will consider and take action on the following:
DI.1 Development Plan Applications, Variance Reports, Building Modification
Requests, Appeals etc., received in the previous month from the Contra Costa County
Conservation and Development Department and Notices of Public Hearings;
MS17-0006 – Subdivide lot 1068 Mitchell Way

Short Discussion Items
SDI.1 Report from El Sobrante Valley Planning and Zoning Advisory Committee

Information Items
10.1 El Sobrante Chamber of Commerce Agenda - August 7, 2017
10.2 Contra Costa County Zoning Administrator - August 21, 2017
10.3 Contra Costa County Zoning Administrator - September 6, 2017
10.4 County Planning Commission - Aug 23, 2017
10.5 El Sobrante Municipal Advisory Council Letter DP17-3028
10.6 El Sobrante Municipal Advisory Council Letter CCC Department of Public Works
10.7 WCCIWMA Agenda - August 16, 2017

Sub Committee Reports
11.1 ESMAC Land Use
11.2 ESMAC Safety
11.3 ESMAC Education Programs/ Outreach
11.4 Supervisor Gioia's and the ESMAC's Clean up Day at the Boys and Girls Club on
October 7, 2017
11.5 El Sobrante Stroll booth September 17, 2017 Confirm MAC volunteers for booth

Public Comment – for items not on the agenda
Questions – limit 2 minutes per speaker

Announcements

Agenda Items/ Speakers for Upcoming ESMAC Meetings

Adjournment:

Draft Minutes August 9, 2017

El Sobrante Municipal Advisory Committee Elks Club, El Sobrante, 7:00 p.m.

Meeting started at 7:02 p.m.

Members Present:

Barbara Pendergrass, Chair

Tom Owens, Vice Chair

Robin S. Tanner, Secretary

Andrew Chahrour, Brandy Faulkner, Yian Hunt, Members-at-Large

Excused Absences:

Jim Hermann

Guests:

James Lyons, Coordinator for Supervisor John Gioia; Officer Jason Joiner, California Highway Patrol

Minutes for July 12, 2017 were approved after motion and second motion.

Treasurer's Report - \$4282.00

Presentation by Highway Patrol. There will be a speed survey of traffic on San Pablo Dam Road.

Presentation by James Lyons. Upcoming events: El Sobrante Stroll (September 17), Clean-Up Day at the Boys and Girls Club (October 7) and Ribbon Cutting for the El Sobrante Library Mini-Park from Noon to 2 on September 9th.

Public Comment.

Discussion Items.

Development Plan Application for Final Development Application to construct a retaining wall for the purpose of mitigating a landslide on Stanley Lane. A letter of approval to the county was motioned, second and carried.

Some business owners have expressed concern about cars cutting through a shopping center to bypass long light at San Pablo Dam Road and Hillcrest Road. It was suggested that Public Works be made aware of the situation.

Information Items

1. Copy of letter sent to Supervisor Gioia from ESMAC stating they passed motion recommending against approving any pre-approval process that might result in a gas station/liquor store occupying former Adachi Nursery location.
2. Agenda for the West Contra Costa Integrated Waste Management Authority meeting for July 20, 2017.

3. Copy of information sent by ESMAC member Andrew Chahrour regarding possible funding

3. Copy of information sent by ESMAC member Andrew Chahrour regarding possible funding from Storm Water Management Grants
4. Contra Costa County Planning Commission's Meeting Notice Cancellations for July and August
5. Contra Costa County Zoning Administrator's Meeting Notice and Agenda for August 7, 2017

Sub Committee Reports

Clean Up Day at the Boys and Girls Club on October 7, 2017

ESMAC volunteers needed for El Sobrante Stroll booth September 17, 2017

Public Comment

Announcements

Agenda Items/Speakers for Upcoming ESMAC Meetings

Adjournment Motioned, seconded, carried at **7:59 p.m.**



**CONTRA COSTA COUNTY
DEPARTMENT OF CONSERVATION AND DEVELOPMENT
COMMUNITY DEVELOPMENT DIVISION**

MINOR SUBDIVISION APPLICATION

TO BE COMPLETED BY APPLICANT/OWNER

OWNER

Name William Davis
Address 835 Idlewood Cir
City, State El Sobrante, CA
Phone 510-685-9178 Zip 94803

APPLICANT

Name SAME
Address _____
City, State _____
Phone _____ Zip _____

By signing below, owner agrees to pay all costs, including any accrued interest, if costs not paid by the applicant.

☐ Check here if billings are to be sent to applicant rather than owner.

Owner's Signature [Signature]

By signing below, the applicant agrees to pay all costs for processing this application, plus any accrued interest, if costs not paid within 30 days of invoicing.

Applicant's Signature _____

CONTACT PERSON (optional)

Name _____
Address _____
City, State _____
Phone _____ Zip _____

PROJECT DATA

Total Parcel Size _____
Number of Parcels/Units _____
Estimated Project Value _____
Comm./Ind. Sq. Footage _____

Nature of Request (Attach supplemental statement if necessary)

divide lot into 2 parcels and build house on lot that will be created

Application Description:

OFFICE USE ONLY

REQUEST FOR APPROVAL OF A VESTING TENTATIVE MAP FOR A MINOR SUBDIVISION

Property Description:

LOT 20 OF MITCHELL ESTATES

Ordinance Ref. _____

Area EL SOBRANTE

Fire Dist. CONSOLIDATED

Sphere of Influence PINOLE

Flood Zone X

Panel No. _____

x-ref Files SU17-0035

Concurrent Files: _____

Type of Fee:

*Base Fee/Deposit

FEE AMOUNT: S-CODE

\$ 4,800.00

S-034

of Lots x 300

\$ 622

S-034

Notification Fee

\$ 36

#Addresses x \$1.50 + \$30

S-052B

Fish & Game Posting
(if not CEQA exempt)

\$ 75.00

S-048

Environmental Health

\$ 57.00

5884

Other

\$ _____

TOTAL

\$ 5562

Receipt #

170011131

Other _____

* ADDITIONAL FEES BASED ON TIME AND MATERIALS WILL BE CHARGED AFTER STAFF COSTS EXCEED BASE FEE

Assessor's No.

426-051-004

Site Address

1066 MITCHELL WAY

Zoning District

R-6

Census Tract

3630

Atlas Page

G-6

General Plan

SH

Supervisory Dist.

[Signature]

Rec'd by

Date Filed

8/18/2017

File Number

MS17-0006

INSTRUCTIONS ON REVERSE SIDE

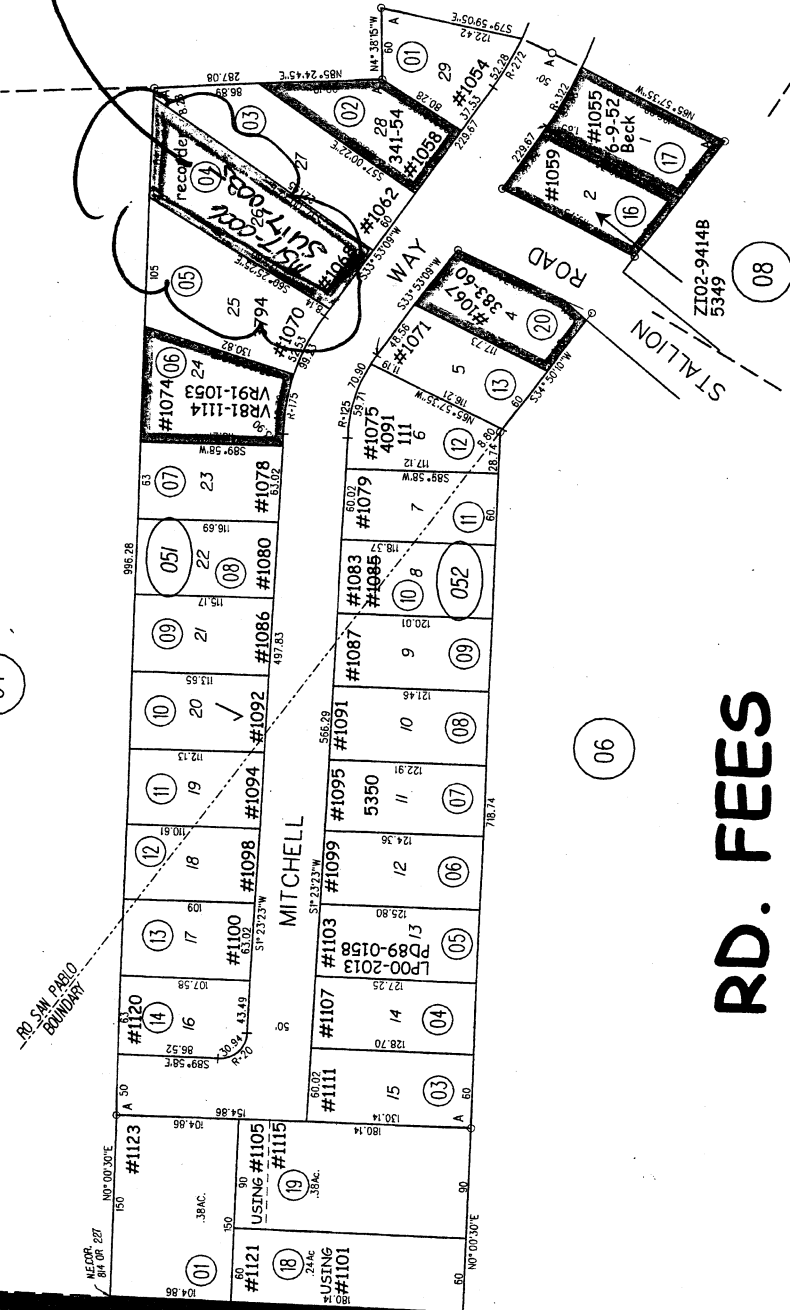
CITY OF PINOLE

A- MITCHELL ESTATES M.B. 32-40
SEC. 28 T2N R4W MDBM

TAX CODE AREA



Site



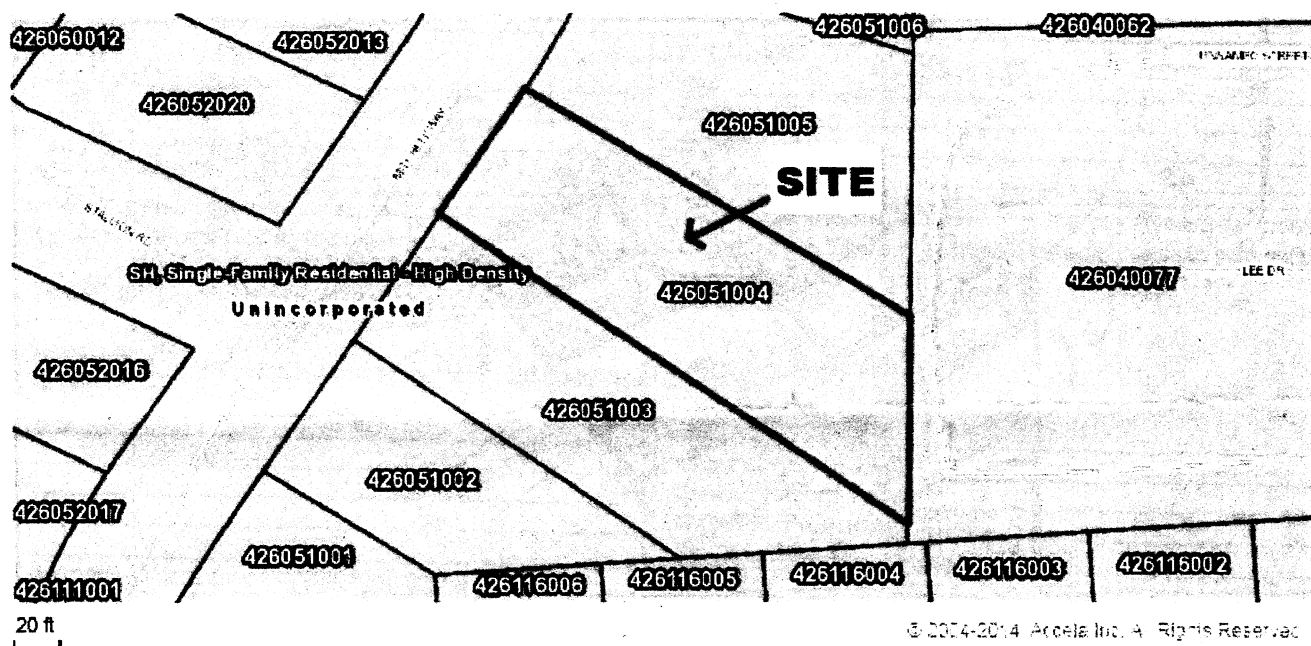
RD. FEES

ZM: G-6

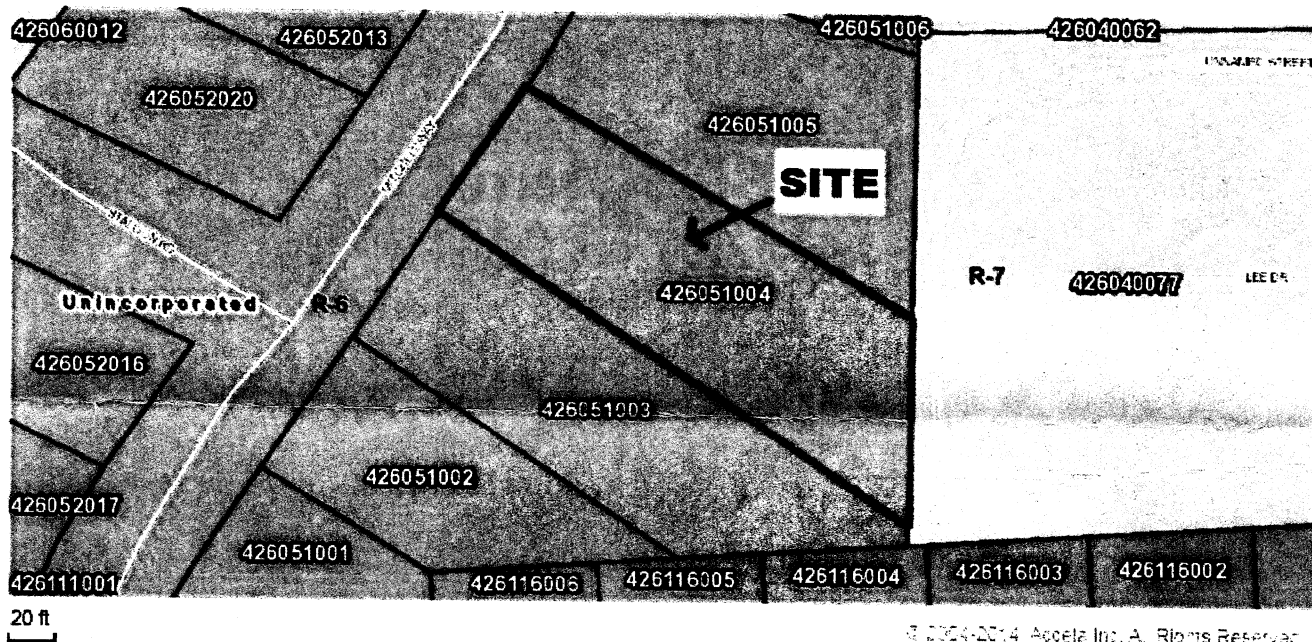
051 052 R-6 5.3.2

#66-92
FM 92/4 & 5
1961 ROLL
ASSESSOR'S MAP
BOOK 426 PAGE 05
CONTRA COSTA COUNTY, CALIF.
Downloaded on May 22, 2008

General Plan: (SH) Single Family High Density



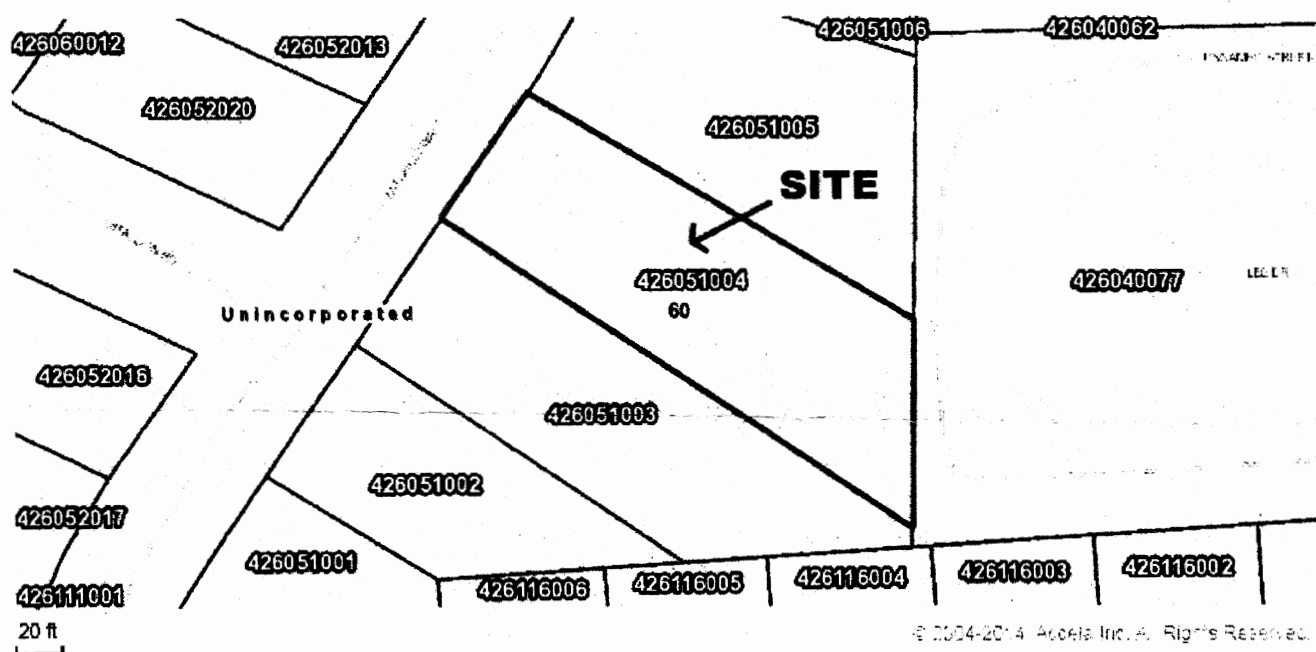
Zoning: (R-6) Single Family Residential



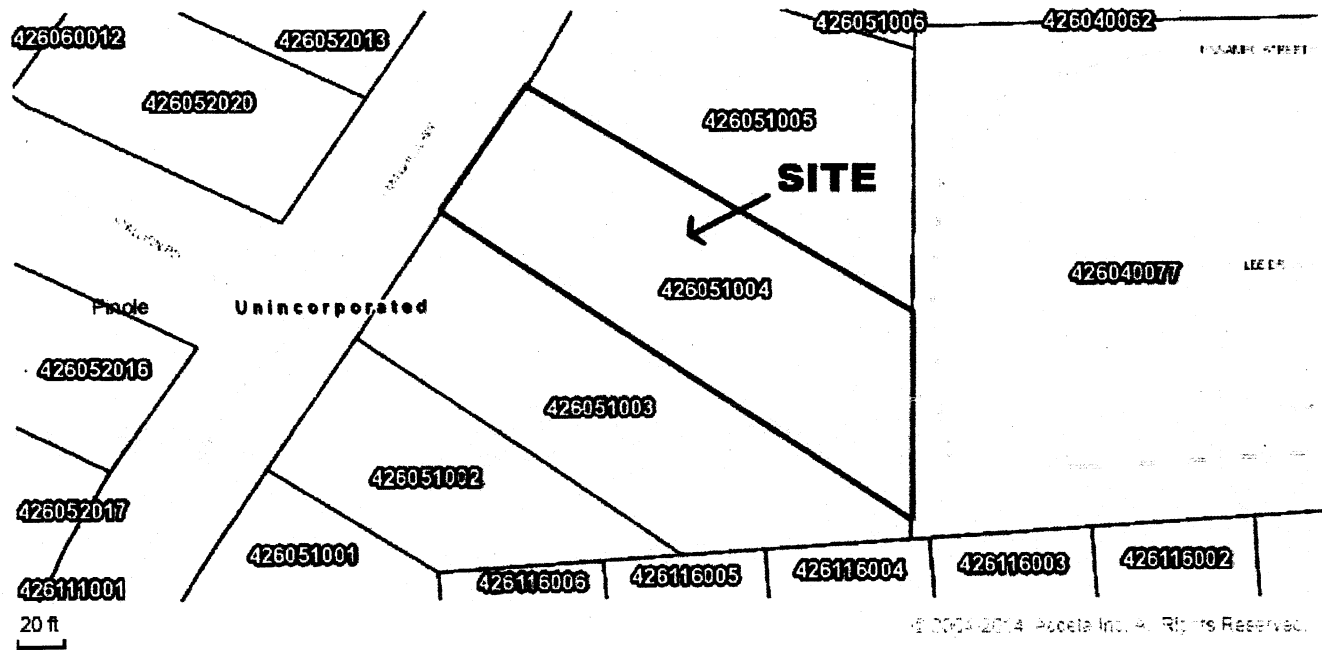
Aerial Photograph



60 dB Noise Contour



Sphere of Influence: Pinole



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AREA TABLE					
PARCEL	EASEMENT SQ. FT.	GROSS SQ. FT.	GROSS ACRES	NET SQ. FT.	NET ACRES
PARCEL A	1,248	6,562	0.15	5,314	0.12
PARCEL B	NA	6,510	0.15	6,510	0.15
TOTAL		13,072	0.30		

MITCHELL ESTATES
(32 M 40)

25

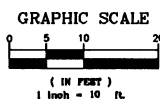
LOWRY
(2012-0091392)

MITCHELL WAY
BASE OF SEASONS
N89°56'00"W 94.94' (95.00')

SUBDIVISION 5181
(219 M 28)

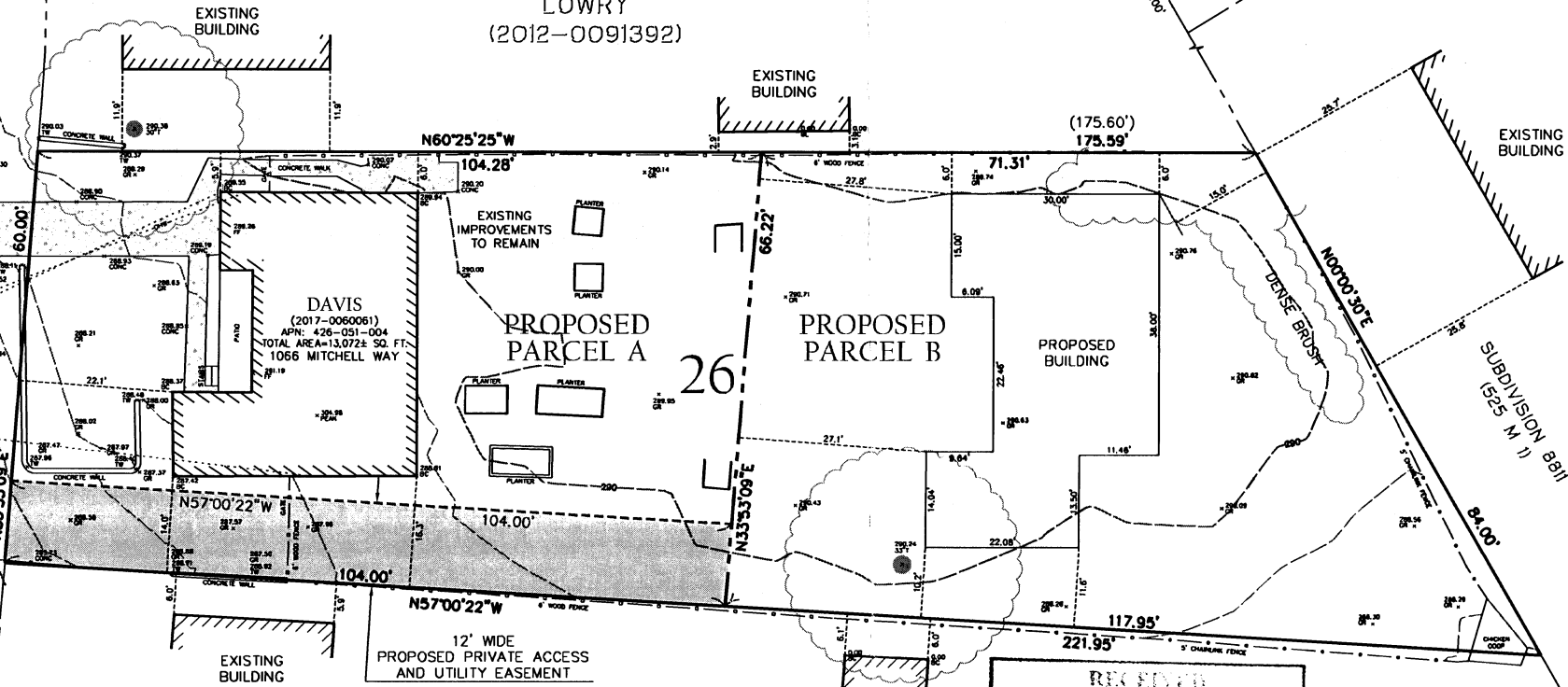
(142 PM 19)

(182 PM 25)



- GEN
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MITCHELL WAY
(50' WIDE)



LEGAL DESCRIPTION:

THAT PROPERTY IN UNINCORPORATED AREA OF CONTRA COSTA COUNTY, CITY OF EL SOBRANTE, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:
LOT 26, AS SHOWN ON THE MAP ENTITLED - MITCHELL ESTATES, CONTRA COSTA COUNTY, CALIFORNIA, ACCORDING TO THE MAP THEREOF FILED FOR RECORD FEBRUARY 7, 1947 IN BOOK 32 OF MAPS, PAGE 41, CONTRA COSTA COUNTY RECORDS

APN 428 001 004

CORL
(1990-230961)

27

RECEIVED
CONTRA COSTA COUNTY
AUG 18 2017
MS17-0006
Dept of Conservation & Development

**EL SOBRANTE CHAMBER OF COMMERCE
BOARD MEETING-Aug 7, 2017**

AGENDA

- I. WELCOME & INTRODUCTION OF GUESTS**
- II. ROLL CALL & BOARD ROSTER UPDATE – Beverly Wallace**
- III. APPROVAL OF MINUTES – for July 2017 (emailed) MOTION**
- IV. PRESIDENT’S REPORT – Scott**
 - Office Wireless Installed/ Volunteers to man office
 - Mixer 8/9, Mega Mixer 8/10
 - West County Economic Summit 10/5
- V. TREASURER’S REPORT – Bob Davis**
- VI. COMMITTEE REPORTS :**
 - BUSINESS OF THE MONTH – Anne Skeffington**
 - COMMUNITY (MAC, P&Z) – Barbara Pendergrass**
 - MEMBERSHIP – Marie Carayanis**
 - NEWSLETTER / WEBSITE - Martha Booz**
 - SCHOLARSHIP COMMITTEE – Scott, Marie, Jim, Bob D**
 - STREETS & LANDSCAPING – Maurice, Sharon**
 - STROLL COMMITTEE – Bob Davis**
- VII. OLD BUSINESS –**
 - A. Scholarship Fundraiser 10/28**
 - B. Holiday Crafts Fair – Marie**
- VIII. NEW BUSINESS –**
 - A.**
- IX. ANNOUNCEMENTS – FOR THE GOOD OF THE ORDER**
 - A.**

CONTRA COSTA COUNTY ZONING ADMINISTRATOR**MONDAY, AUGUST 21, 2017****30 MUIR ROAD
MARTINEZ, CA 94553*******1:30 P.M.*****

NOTICE: The Zoning Administrator may alter the order of agenda items at the meeting.

The Community Development Division of the Department of Conservation and Development will provide reasonable accommodations to those persons needing translation services and for persons with disabilities who wish to participate in Zoning Administrator meetings. Please contact Hiliana Li at least 48 hours before the meeting at (925) 674-7792.

1. PUBLIC COMMENTS:2. LAND USE PERMIT: PUBLIC HEARING

- 2a. SUSAN O'COY – EDUCATIONAL MEDIA (Applicant) - EAST BAY MUNICIPAL UTILITY DISTRICT (Owner), County File #LP16-2033: The applicant requests approval of a land use permit to allow the installation of two (2) new antennas for "K Love Air1" radio station on an existing lattice tower owned by American Tower Corporation, a MW dish mounted onto the existing equipment shelter, and associated equipment inside the existing equipment shelter. The site is accessed from the Las Trampas Regional Preserve in the San Ramon area of the County, where visitors may reach the top of the facility on the top of the peak by following the trail from the parking lot west for roughly one (1) mile. (Zoning: A-2, General Agricultural) (Parcel Number: 258-310-007). JI Staff Report

3. DEVELOPMENT PLAN: PUBLIC HEARING

- 3a. DONAHUE SCHRIBER (Applicant) - DS ALAMO PLAZA LP (Owner), County File #DP17-3024: The applicant requests approval of an Amended Final Development Plan to add 46 parking spaces in four locations in the Alamo Plaza Shopping Center. The application includes a Tree Permit for the removal of 15 protected trees to accommodate the parking modification and for construction work within the drip lines of 45 protected trees. The applicant proposes to plant 16 trees to replace the trees removed. The property is located at 3167 Danville Boulevard in the Alamo area of unincorporated Contra Costa County. (Zoning: R-B Retail Business, S2 Sign Control Combining District) (Assessor's Parcel Number: 191-180-018). SM Staff Report
- 3b. CLIFTON SCHOFIELD (Applicant & Owner); County File #DP17-3015: The applicant requests design review approval to construct a new two-story, 1,640 square-foot single-family residence, with an attached 280 square-foot garage, with two new retaining walls, and a tree permit to allow work within the dripline of one Oak tree (17-inches in trunk diameter). The applicant is also seeking annexation to extend water service to the property that is outside of the City limits. The subject property is located at a vacant lot on Birch Street, adjacent to 2484 Birch Street in the unincorporated Martinez area. (Zoning: Single-Family Residential District (R-6); APN: 375-192-009). DV Staff Report
- 3c. JULIE & JESS MCCARTER (Applicants & Owners), County File #DP17-3022: The applicant requests approval of a Development Plan for a Kensington Design Review to allow a 14 square-foot residential addition as well as the replacement of an existing open deck at the rear of an existing single-family residence. The addition results in a total gross floor area of 2,595 square feet, which exceeds the parcels gross floor area threshold of 2,300 square feet. The property is located at 254 Trinity Avenue in the Kensington area. (Zoning: R-6 Single-Family Residential, Tree Obstruction of Views Combining District, Kensington Combining District) (Assessor's Parcel Number: 570-141-002). AV Staff Report

PLEASE NOTE: THE NEXT MEETING OF THE CONTRA COSTA COUNTY ZONING ADMINISTRATOR WILL BE HELD ON WEDNESDAY, SEPTEMBER 6, 2017.

Staff reports prepared for hearing items may be obtained by calling the Community Development Division at (925) 674-7792 or by visiting our office at 30 Muir Road, Martinez, California. Environmental Impact Reports have been prepared for each of the agenda items indicated by an asterisk (*).

CONTRA COSTA COUNTY ZONING ADMINISTRATOR**WEDNESDAY, SEPTEMBER 6, 2017****30 MUIR ROAD
MARTINEZ, CA 94553*******1:30 P.M.*****

NOTICE: The Zoning Administrator may alter the order of agenda items at the meeting.

The Community Development Division of the Department of Conservation and Development will provide reasonable accommodations to those persons needing translation services and for persons with disabilities who wish to participate in Zoning Administrator meetings. Please contact Hiliana Li at least 48 hours before the meeting at (925) 674-7792.

1. PUBLIC COMMENTS:

2. DEVELOPMENT PLAN: CONTINUED PUBLIC HEARING

- 2a. CLIFTON SCHOFIELD (Applicant and Owner), County File #DP17-3015: The applicant requests design review approval to construct a new two-story, 1,640 square-foot single-family residence, with an attached 280 square-foot garage, with two new retaining walls, and a tree permit to allow work within the dripline of one Oak tree (17-inches in trunk diameter). The applicant is also seeking annexation to extend water service to the property that is outside of the City limits. The subject property is located at a vacant lot on Birch Street, adjacent to 2484 Birch Street in the unincorporated Martinez area. (Zoning: Single-Family Residential District (R-6); APN: 375-192-009) (Continued from 08/21/17 LC) DV Staff Report

3. LAND USE PERMIT: PUBLIC HEARING

- 3a. MARIA ROBLES (Applicant) - PHILIP WELTIN (Owner), County File #LP17-2010: The applicant is requesting approval of a Land Use Permit to operate a take-out food establishment (taco truck) in the parking lot of the Aloha Club. Hours of operation will be Sunday through Thursday: 12:00 pm to 12:00 am, and Friday and Saturday: 12:00 pm to 1:30 am. No expansion of alcohol sales is part of this Land Use Permit proposal. The project is located at 3045 Taylor Lane in the Byron area. (Zoning: Retail Business District and Exclusive Agricultural District, R-B/A-40) (Assessor's Parcel Number: 011-190-027) FA Staff Report

4. DEVELOPMENT PLAN: PUBLIC HEARING

- 4a. DONAHUE SCHRIBER (Applicant) - DS ALAMO PLAZA LP (Owner), County File DP17-3024: The applicant requests approval of an Amended Final Development Plan to add 44 parking spaces in four locations in the Alamo Plaza Shopping Center. The application includes a Tree Permit for the removal of 15 protected trees to accommodate the parking modification, and for construction work within the drip lines of 44 protected trees. The applicant proposes to plant 15 trees to replace the trees removed. The property is located at 3167 Danville Boulevard in the Alamo area of unincorporated Contra Costa County. This application is a revised proposal that was rescheduled to September 6, 2017 Zoning Administrator meeting. (Zoning: R-B Retail Business, S2 Sign Control Combining District) (Assessor's Parcel Number: 191-180-018) SM Staff Report

PLEASE NOTE: THE NEXT MEETING OF THE CONTRA COSTA COUNTY ZONING ADMINISTRATOR WILL BE HELD ON MONDAY, SEPTEMBER 18, 2017.

Staff reports prepared for hearing items may be obtained by calling the Community Development Division at (925) 674-7792 or by visiting our office at 30 Muir Road, Martinez, California. Environmental Impact Reports have been prepared for each of the agenda items indicated by an asterisk (*).

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Community Development Division to the Zoning Administrator less than 72 hours prior to that meeting are available for public inspection at the Community Development Division of the Department of Conservation and Development, 30 Muir Road, Martinez, California during normal business hours.

Recordings of this hearing are available for reviewing or copying purposes at the Community Development Division of the Department of Conservation and Development, 30 Muir Road, Martinez, California during

COUNTY PLANNING COMMISSION
CONTRA COSTA COUNTY
 WEDNESDAY, AUGUST 23, 2017
 30 MUIR ROAD, MARTINEZ, CA 94553

CHAIR: Duane Steele
 VICE-CHAIR: Rand Swenson
 COMMISSIONERS: Richard Clark, Marvin Terrell, Jeffrey Wright, Donna Allen, Kevin Van Buskirk

NOTICE: Commission may change the order of items on the agenda at the beginning of the meeting.

No new items involving the opportunity for public hearing will be considered by the Commission after 10:00 P.M. unless specifically authorized by a unanimous vote of the Commission present. The Commission will adjourn at 10:30 P.M. unless there is a unanimous consent to continue. Items not heard may be rescheduled to the next meeting.

The Community Development Division of the Department of Conservation and Development will provide reasonable accommodations to those persons needing translation services and for persons with disabilities who wish to participate in County Planning Commission meetings. Please contact Hiliana Li at least 48 hours before the meeting at (925) 674-7792.

**** 7:00 P.M. ****

1. PUBLIC COMMENTS:
2. BOARD OF APPEALS: LAND USE PERMIT: PUBLIC HEARING:
- 2a. TIM PELLATON (APPLICANT) - KARL & KAREN KOSTER (OWNERS), COUNTY FILE #LP16-2048:
 This is a hearing for the appeal of the Zoning Administrator's June 19, 2017 decision to deny the application. The application is a request to modify Land Use Permit #LP10-2023 to remove or modify Public Works-administered conditions of approval #'s 25, 32, 33, 35, 36, and 46, and condition of approval #5, citing reasons of infeasibility, financial hardship, and deprivation of property rights. The purpose of Land Use Permit #LP10-2023 was to legalize an existing recreational vehicle and boat storage facility. The subject site is located at 3510 Bixler Road in Byron. (Zoning: (A-3) Heavy Agricultural District and (-BS) Boat Storage Combining District) (APN: 011-200-050). GK Staff Report
3. STAFF REPORT:
4. COMMISSIONERS' COMMENTS:
5. COMMUNICATIONS:

PLEASE NOTE: THE NEXT MEETING OF THE CONTRA COSTA COUNTY PLANNING COMMISSION WILL BE ON WEDNESDAY, SEPTEMBER 13, 2017.

Staff reports prepared for hearing items may be obtained by calling the Community Development Division at (925) 674-7205 or by visiting our office at 30 Muir Road, Martinez, California. Environmental Impact Reports have been prepared for each of the agenda items indicated by an asterisk (*).

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Community Development Division to a majority of members of the County Planning Commission less than 72 hours prior to that meeting are available for public inspection at the Community Development Division of the Department of Conservation and Development, 30 Muir Road, Martinez, California during normal business hours.

Information about this hearing may be obtained online from the Contra Costa County website at <http://www.co.contra-costa.ca.us> under the Department of Conservation & Development's homepage, Commission and Committees and County Planning Commission. Recordings of this hearing are available for reviewing or copying purposes at the Community Development Division of the Department of Conservation and Development, 30 Muir Road, Martinez, California during normal business hours. We are open continuously from 7:30 a.m. to 5:00 p.m. Monday through Thursday and 7:30 a.m. to 4:00 p.m. on Friday. Advance arrangements may be made by calling (925) 674-7205.

El Sobrante Municipal Advisory Council

3769 B San Pablo Dam Road

El Sobrante, California 94803

www.cocobos.org/gioia/elsobrantemac



**2017 Officers
Chair**

Barbara Pendergrass

Vice Chair

Tom Owens

Secretary

Robin Tanner

At-Large Members

Andrew Chahrour

Brandy Faulkner

James Hermann

Ylan Hunt

Staff Liaison

James Lyons

CCC Department of Conservation and Development

Attention: Dominique Vogelpohl, Planner

30 Muir Road

Martinez, Ca 94553

08-12-17

Subject: DP17-3028 Variance Permit Application

Dear Mr. Vogelpohl;

The El Sobrante Municipal Advisory Council, (ESMAC), appreciates the opportunity to comment on the Variance Permit Application DP17-3028 for the construction of a concrete wall across the back of two properties on Stanley Lane in El Sobrante. It is apparent that the wall is necessary to prevent damage to the two homes as a result of a prior landslide.

The ESMAC passed a motion approving the Variance Permit Application for DP17-3028.

Thank you for the opportunity to review this Variance Permit Application and respond with our comments.

Sincerely;

Barbara A. Pendergrass, Chair ESMAC

3769-B San Pablo Dam Road

El Sobrante, CA 94803

Phone Nbr 510 223-6091

cc: James Lyons, District Coordinator for Supervisor Gioia

Members of
the ESMAC
are appointed by
Contra Costa County
District One Supervisor
John Gioia

El Sobrante Municipal Advisory Council

3769 B San Pablo Dam Road

El Sobrante, California 94803

www.cocobos.org/gioia/elsobrantemac



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James Hermann

Ylan Hunt

Staff Liaison

James Lyons

CCC Department of Public Works
Attention: Monish Sen, Traffic Engineer
255 Glacier Drive
Martinez, CA 94553

08-11-17

Subject: Traffic by Hillcrest and San Pablo Dam Road entering the parking lot of the retail stores corner of Hillcrest and San Pablo Dam Road to bypass the traffic signal thereby endangering the retail stores customers.

Dear Mr. Sen

Members of
the ESMAC
are appointed by
Contra Costa County
District One Supervisor
John Gioia

It has been brought to the El Sobrante Municipal Advisory Council's (ESMAC), attention that retail owners at the intersection of San Pablo Dam Road and Hillcrest Road are concerned about cars from San Pablo Dam Road and Hillcrest Road using the retail owners parking lot as a shortcut to beat the signal lights thus endangering customers of the retail shops. This condition is taking place during commute hours when traffic signals are active. It is recommended that Public Works investigate a change to the signal light triggers that are causing drivers to become impatient because the signals are not optimally timed for cars having to stop at the intersection.

ESMAC passed a motion to forward the retail owners concern to the Public Works Department with a recommendation that Public works address the danger to customers of the retail shops caused by cars using the retail parking lots as a bypass. We request that you investigate what can be done to best trigger a signal light change when cars stop at the intersection thus hoping to avoid cars using the retail parking lot as a bypass during commute hours.

Your prompt attention to the retail owners concerns is appreciated.

Sincerely;


Barbara A. Pendergrass, Chair ESMAC
3769 B San Pablo Dam Road
El Sobrante, CA 94803
Phone Nbr 510 223-6091

cc: James Lyons, District Coordinator, Supervisor John Gioia

10.7

Subj: **WCCIWMA Internal Operations Committee Meeting Agenda - August 16, 2017**
 Date: 8/11/2017 3:55:13 P.M. Pacific Daylight Time
 From: Melindaw@recyclemore.com
 To: Melindaw@recyclemore.com
 CC: stanh@recyclemore.com, lornat@recyclemore.com, andrews@recyclemore.com,
coordinator@recyclemore.com

Good Afternoon,

The agenda cover for the August 16, 2017 WCCIWMA **Internal Operations Committee** meeting is attached. The full agenda packet is available for viewing at www.recyclemore.com or by clicking here:  **Download Agenda** The meeting will be held at San Pablo City Hall, City Council Conference Room at 13831 San Pablo Avenue, San Pablo, CA . The meeting will begin at 4:30 p.m.

Upcoming Meetings:

- There will be no regular Board of Directors meeting scheduled for August. The next regular Board of Directors meeting is scheduled for **Thursday, September 14, 2017**. The agenda packet for that meeting has not yet been posted.
- A Special Meeting of the Board of Directors is tentatively scheduled for some time in September. The purpose of this meeting will be to conduct a second workshop to further discuss the Joint Exercise of Powers Agreement update. Staff is in the process of finalizing a date and location, however there are strong indicators that the meeting will be held on Monday, September 11th, and the location will likely be the San Pablo City Council Chambers. A formal notice will be sent once these details have been confirmed.

If you experience difficulty viewing the agenda or would like to receive an agenda packet via the USPS, please contact our office at (510) 215-3125.

Melinda Wong

Manager, Office Administration/Board Secretary
 West Contra Costa Integrated
 Waste Management Authority/RecycleMore
 13831 San Pablo Avenue, San Pablo, CA 94806
 (510) 215-3128
melindaw@recyclemore.com
www.recyclemore.com



h o m e

w o r k

s c h o o l

August 16, 2017

4:30 p.m.

**Internal Operations Committee
Of the WCCIWMA
Meeting Agenda**

**San Pablo City Hall
City Council Conference Room
1 Alvarado Square (13831 San Pablo Avenue)
San Pablo, CA 94806**

Americans with Disabilities Act

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Public Comment

Members of the public may address the Board of Directors on items that are within the jurisdiction of the Authority. Comments by the public pertaining to items listed in this Agenda should be made at the time the item is considered by the Board of Directors. Please note this Agenda contains an item for the Public to address the Board on non-agenda matters. Each speaker is limited to 3 minutes and may speak only once under each agenda item. The Board of Directors may waive these provisions. If you desire to address the Board, please submit your request on a Speaker's Card available from the Secretary.

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENT

Receipt of public comment on non-agenda matters.

3. CLOSED SESSION

- 3.0 Public Employee Performance Evaluation Title: Legal Counsel: Closed session with respect to every item of business to be discussed in closed session pursuant to Section 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Title: Legal Counsel.**

Report Out of Closed Session: Provide a report to the public in open session of reportable action(s) taken by the Committee during closed session.



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- 3.1 Public Employee Performance Evaluation Title: Executive Director:** Closed session with respect to every item of business to be discussed in closed session pursuant to Section 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Title: Executive Director.

Report Out of Closed Session: Provide a report to the public in open session of reportable action(s) taken by the Committee during closed session.

4. REGULAR AGENDA

4.0 Minutes of June 29, 2017 Internal Operations Committee Meeting

Consideration of a motion to approve the minutes of the June 29, 2017 Internal Operations (IO) Committee meetings.

4.1 Update on Technical Advisory Committee

Hear an oral update presentation from Executive Director.

4.2 Draft Scope of Services for Permanent Operating Reserves Policy

Receive and file draft scope of services and provide direction to staff. .

4.3 RecycleMore Future Office Location Update

Receive and file report from Executive Director and provide direction to staff.

5. FUTURE COMMITTEE AGENDA ITEMS:

- FY 15- 16 Financial Audit
- Household Hazardous Waste Side Agreement
- Executive Director 2017-18 Performance Goals
- Options on Reducing CalPERS Unfunded Accrued Liability (UAL)
- Options to Address Other Post-Employment Benefits (OPEB) Liability
- Operating Reserves Policy
- Estimated Staff Hours for Exclusive Roll Off Ordinance
- Potential Policy on Employee Training and Professional Development
- Nepotism Policy

6. DATE FOR NEXT INTERNAL OPERATIONS COMMITTEE MEETING

7. ADJOURNMENT

Subj: **Re: El Sobrante Chamber of Commerce Newsletter for February 2016**
Date: 2/10/2016 1:11:22 P.M. Pacific Standard Time
From: mlbooz@calnatives.com
To: RPender970@aol.com

Thanks, Barb! Means a lot to me to have your approval!

Remember I suggested asking someone to come to the MAC meetings, and you asked me to remind you after you got back from visiting your brother. She is Julie Waters, and she is the external affairs rep for AC Transit. It might be interesting to have her come every now and then. Here is her contact info.

Julie M. Waters
External Affairs Representative
AC Transit
1600 Franklin St.
Oakland, CA 94612
(510)891-4843
jwaters@actransit.org

Thanks!
Martha

On Feb 10, 2016, at 1:02 PM, RPender970@aol.com wrote:

Really a great News letter. Thanks Martha. Barb

In a message dated 2/1/2016 2:13:51 P.M. Pacific Standard Time, mlbooz@calnatives.com writes:

Hello,

Attached is the El Sobrante Chamber of Commerce Newsletter for January 2016. We hope you enjoy it, and benefit from the information in it.

Let me know if you have any questions or comments.

Thank you,

Martha Booz
El Sobrante Chamber of Commerce Newsletter Editor
mlbooz@calnatives.com
510-222-4698 landline
510-206-7367 cell